

Public Document Pack

Overview and Scrutiny Management Committee

Thursday, 12th July, 2018
at 5.30 pm

PLEASE NOTE TIME OF MEETING

Council Chamber - Civic Centre

This meeting is open to the public

Members

Councillor P Baillie (Chair)
Councillor Fielker
Councillor Fitzhenry
Councillor Furnell
Councillor Galton (Vice-Chair)
Councillor Harwood
Councillor Whitbread
2 x vacancies

Appointed Members

Rob Sanders, Church of England
Catherine Hobbs, Roman Catholic Church
Vacancies

- Primary Parent Governor Representative;
and
- Secondary Parent Governor Representative

Contacts

Judy Cordell
Senior Democratic Support Officer
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Mark Pirnie
Scrutiny Manager
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PUBLIC INFORMATION

Overview and Scrutiny Management Committee

The Overview and Scrutiny Management Committee holds the Executive to account, exercises the call-in process, and sets and monitors standards for scrutiny. It formulates a programme of scrutiny inquiries and appoints Scrutiny Panels to undertake them. Members of the Executive cannot serve on this Committee.

Role of Overview and Scrutiny

Overview and Scrutiny includes the following three functions:

- Holding the Executive to account by questioning and evaluating the Executive's actions, both before and after decisions taken.
- Developing and reviewing Council policies, including the Policy Framework and Budget Strategy.
- Making reports and recommendations on any aspect of Council business and other matters that affect the City and its citizens.

Overview and Scrutiny can ask the Executive to reconsider a decision, but they do not have the power to change the decision themselves.

Use of Social Media:- The Council supports the video or audio recording of meetings open to the public, for either live or subsequent broadcast. However, if, in the Chair's opinion, a person filming or recording a meeting or taking photographs is interrupting proceedings or causing a disturbance, under the Council's Standing Orders the person can be ordered to stop their activity, or to leave the meeting. By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and or/training purposes. The meeting may be recorded by the press or members of the public.

Any person or organisation filming, recording or broadcasting any meeting of the Council is responsible for any claims or other liability resulting from them doing so.

Details of the Council's Guidance on the recording of meetings is available on the Council's website.

The Southampton City Council Strategy (2016-2020) is a key document and sets out the four key outcomes that make up our vision.

- Southampton has strong and sustainable economic growth
- Children and young people get a good start in life
- People in Southampton live safe, healthy, independent lives
- Southampton is an attractive modern City, where people are proud to live and work

Procedure / Public Representations

At the discretion of the Chair, members of the public may address the meeting on any report included on the agenda in which they have a relevant interest. Any member of the public wishing to address the meeting should advise the Democratic Support Officer (DSO) whose contact details are on the front sheet of the agenda.

Smoking Policy:- The Council operates a no-smoking policy in all civic buildings.

Mobile Telephones:- Please switch your mobile telephones to silent whilst in the meeting

Fire Procedure:-

In the event of a fire or other emergency a continuous alarm will sound and you will be advised by Council officers what action to take.

Access is available for disabled people. Please contact the Democratic Support Officer who will help to make any necessary arrangements.

Dates of Meetings: Municipal Year 2018/19

2018	2019
14 June	10 January
12 July	14 February
16 August	14 March
13 September	11 April
11 October	
15 November	
13 December	

CONDUCT OF MEETING

TERMS OF REFERENCE

The general role and terms of reference for the Overview and Scrutiny Management Committee, together with those for all Scrutiny Panels, are set out in Part 2 (Article 6) of the Council's Constitution, and their particular roles are set out in Part 4 (Overview and Scrutiny Procedure Rules – paragraph 5) of the Constitution.

RULES OF PROCEDURE

The meeting is governed by the Council Procedure Rules and the Overview and Scrutiny Procedure Rules as set out in Part 4 of the Constitution.

BUSINESS TO BE DISCUSSED

Only those items listed on the attached agenda may be considered at this meeting.

QUORUM

The minimum number of appointed Members required to be in attendance to hold the meeting is 4.

DISCLOSURE OF INTERESTS

Members are required to disclose, in accordance with the Members' Code of Conduct, **both** the existence **and** nature of any "Disclosable Pecuniary Interest" or "Other Interest" they may have in relation to matters for consideration on this Agenda.

DISCLOSABLE PECUNIARY INTERESTS

A Member must regard himself or herself as having a Disclosable Pecuniary Interest in any matter that they or their spouse, partner, a person they are living with as husband or wife, or a person with whom they are living as if they were a civil partner in relation to:

- (i) Any employment, office, trade, profession or vocation carried on for profit or gain.
- (ii) Sponsorship:

Any payment or provision of any other financial benefit (other than from Southampton City Council) made or provided within the relevant period in respect of any expense incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

- (iii) Any contract which is made between you / your spouse etc (or a body in which the you / your spouse etc has a beneficial interest) and Southampton City Council under which goods or services are to be provided or works are to be executed, and which has not been fully discharged.

- (iv) Any beneficial interest in land which is within the area of Southampton.

- (v) Any license (held alone or jointly with others) to occupy land in the area of Southampton for a month or longer.

- (vi) Any tenancy where (to your knowledge) the landlord is Southampton City Council and the tenant is a body in which you / your spouse etc has a beneficial interests.

- (vii) Any beneficial interest in securities of a body where that body (to your knowledge) has a place of business or land in the area of Southampton, and either:

- a) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body, or
- b) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you / your spouse etc has a beneficial interest that exceeds one hundredth of the total issued share capital of that class.

Other Interests

A Member must regard himself or herself as having an, 'Other Interest' in any membership of, or occupation of a position of general control or management in:

Any body to which they have been appointed or nominated by Southampton City Council

Any public authority or body exercising functions of a public nature

Any body directed to charitable purposes

Any body whose principal purpose includes the influence of public opinion or policy

Principles of Decision Making

All decisions of the Council will be made in accordance with the following principles:-

- proportionality (i.e. the action must be proportionate to the desired outcome);
- due consultation and the taking of professional advice from officers;
- respect for human rights;
- a presumption in favour of openness, accountability and transparency;
- setting out what options have been considered;
- setting out reasons for the decision; and
- clarity of aims and desired outcomes.

In exercising discretion, the decision maker must:

- understand the law that regulates the decision making power and gives effect to it. The decision-maker must direct itself properly in law;
- take into account all relevant matters (those matters which the law requires the authority as a matter of legal obligation to take into account);
- leave out of account irrelevant considerations;
- act for a proper purpose, exercising its powers for the public good;
- not reach a decision which no authority acting reasonably could reach, (also known as the "rationality" or "taking leave of your senses" principle);
- comply with the rule that local government finance is to be conducted on an annual basis. Save to the extent authorised by Parliament, 'live now, pay later' and forward funding are unlawful; and
- act with procedural propriety in accordance with the rules of fairness.

AGENDA

1 APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)

To note any changes in membership of the Panel made in accordance with Council Procedure Rule 4.3.

2 DISCLOSURE OF PERSONAL AND PECUNIARY INTERESTS

In accordance with the Localism Act 2011, and the Council's Code of Conduct, Members to disclose any personal or pecuniary interests in any matter included on the agenda for this meeting.

3 DECLARATIONS OF SCRUTINY INTEREST

Members are invited to declare any prior participation in any decision taken by a Committee, Sub-Committee, or Panel of the Council on the agenda and being scrutinised at this meeting.

4 DECLARATION OF PARTY POLITICAL WHIP

Members are invited to declare the application of any party political whip on any matter on the agenda and being scrutinised at this meeting.

5 STATEMENT FROM THE CHAIR

6 MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)

(Pages 1 - 2)

To approve and sign as a correct record the Minutes of the meetings held on 14th June, 2018 and to deal with any matters arising, attached.

7 EXCLUSION OF THE PRESS AND PUBLIC

To move that in accordance with the Council's Constitution, specifically the Access to Information Procedure Rules contained within the Constitution, the press and public be excluded from the meeting in respect of any consideration of the expected confidential report referred to in the following Item.

The expectation is that the report to Council relating to Future Strategic Services Partnership with Capita, and associated appendices, will be exempt from publication by virtue of the Council's Access to Information Procedure Rules as contained in the Constitution particularly as it is likely to contain:

- Information relating to the financial or business affairs of any particular person (including the authority holding that information) (paragraph 3)
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (paragraph 5)

- Information which is subject to any obligation of confidentiality (paragraph 7A)
If the content of the Council report were to be treated as a public document it would reveal information that is both commercially sensitive and detrimental to the business affairs of the Council.

8 FORWARD PLAN (Pages 3 - 12)

Report of the Service Director, Legal and Governance enabling the Overview and Scrutiny Management Committee to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive.

9 THE FUTURE OF WORK IN SOUTHAMPTON - SCRUTINY INQUIRY TERMS OF REFERENCE (Pages 13 - 18)

Report of the Service Director, Legal and Governance, recommending that the Committee consider and approve the terms of reference for a scrutiny inquiry looking at the future of work in Southampton.

Wednesday, 4 July 2018

Service Director, Legal and Governance

SOUTHAMPTON CITY COUNCIL
OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE
MINUTES OF THE MEETING HELD ON 14 JUNE 2018

Present: Councillors P Baillie (Chair), Fielker, Fitzhenry (except item 4 (part) and 5), Furnell, Galton, Harwood and Whitbread

Apologies: Councillors Morrell and D Thomas, Appointed Members Catherine Hobbs and Rob Sanders

Also in attendance: Councillor Hammond, Leader of the Council

1. **APOLOGIES AND CHANGES IN PANEL MEMBERSHIP (IF ANY)**

The Committee noted the apologies of Councillors Morrell and D Thomas and Appointed Members Catherine Hobbs and Rob Sanders.

2. **ELECTION OF VICE-CHAIR**

RESOLVED that Councillor Galton be elected as Vice-Chair for the 2018-19 municipal year.

3. **MINUTES OF THE PREVIOUS MEETING (INCLUDING MATTERS ARISING)**

RESOLVED that the minutes of the 12th April, 2018 Overview and Scrutiny Management Committee be approved and signed as a correct record.

4. **FORWARD PLAN - CLEAN AIR ZONE**

The Committee considered the report of the Service Director, Legal and Governance detailing for discussion from the current Forward Plan item Clean Air Zone Consultation.

The Leader of the Council, Royston Smith MP, Councillor White, Mr Johnson (RDA), Mr Hall (Southampton Hackney Association), Mr Barker (Wheelers Coaches), Mr Carter (Red Funnel), Mr Welch (ABP) and representatives from the taxi trade, were present and with the consent of the Chair addressed the meeting.

The Committee discussed with the Leader his reasons for proceeding to consultation with a preferred option, the perception that charging was inevitable, economic impacts that may give rise to this decision and the current scientific and health based reasons for introducing a Clean Air Zone.

RESOLVED that:

- (i) Cabinet defers the decision at 19th June 2018 meeting of the Executive to allow for due consideration of the potential risk to the Southampton and

- Solent economy of the decision to proceed with the consultation on a Clean Air Zone that identified a Class B charging zone as the preferred option; and
- (ii) The technical report and associated documents referenced within the Clean Air Zone Consultation Cabinet report were published and made available to the public following this meeting of the Committee.

NOTE: Councillor Whitbread declared a pecuniary interest and withdrew from the meeting during the consideration of this item.

5. **MONITORING SCRUTINY RECOMMENDATIONS TO THE EXECUTIVE**

The Committee received and noted the report of the Service Director, Legal and Governance detailing the actions of the Executive and monitoring progress of the recommendations of the Committee.

Agenda Item 8

DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	FORWARD PLAN		
DATE OF DECISION:	12 JULY 2018		
REPORT OF:	SERVICE DIRECTOR - LEGAL AND GOVERNANCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	Mark.pirnie@southampton.gov.uk	
Director	Name:	Richard Ivory	Tel: 023 8083 2794
	E-mail:	Richard.ivory@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
BRIEF SUMMARY			
This item enables the Overview and Scrutiny Management Committee (OSMC) to examine the content of the Forward Plan and to discuss issues of interest or concern with the Executive to ensure that forthcoming decisions made by the Executive and / or Council benefit local residents.			
RECOMMENDATIONS:			
	(i)	That the Committee discuss the items listed in paragraphs 3 and 4 of the report to highlight any matters which Members feel should be taken into account by the Executive when reaching a decision.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To enable Members to identify any matters which they feel Cabinet / Council should take into account when reaching a decision.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	The Forward Plan for the period up to September 2018 has been published. The following issue was identified for discussion with the Decision Maker:		
	Portfolio	Decision	Requested By
	Education & Skills	Education Capital Programme	Cllr Baillie
4.	In addition the Chair of the Committee has identified the following items for discussion that are due to be considered at 18 July 2018 meeting of Council:		
	Portfolio	Decision	
	Finance	Future of Strategic Services Partnership with Capita	
	Leader	Local Authority Trading Company	

5.	Briefing papers responding to the items identified by members of the Committee are appended to this report. Members are invited to use the papers to explore the issues with the decision maker.
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
6.	The details for the items identified in paragraphs 3 and 4 are set out in the Executive / Council decision making report issued prior to the decision being taken.
<u>Property/Other</u>	
7.	The details for the items identified in paragraphs 3 and 4 are set out in the Executive / Council decision making report issued prior to the decision being taken.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
8.	The details for the items identified in paragraphs 3 and 4 are set out in the Executive / Council decision making report issued prior to the decision being taken.
9.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.
<u>Other Legal Implications:</u>	
10.	None
RISK MANAGEMENT IMPLICATIONS	
11.	The details for the items identified in paragraphs 3 and 4 are set out in the Executive / Council decision making report issued prior to the decision being taken.
POLICY FRAMEWORK IMPLICATIONS	
12.	The details for the items identified in paragraphs 3 and 4 are set out in the Executive / Council decision making report issued prior to the decision being taken.
KEY DECISION	No
WARDS/COMMUNITIES AFFECTED:	None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>	
Appendices	
1.	Briefing Paper – Education Capital Programme
2.	Briefing Paper – Future of Strategic Services Partnership with Capita
3.	Briefing Paper – Local Authority Trading Company for Some Council Services
Documents In Members' Rooms	
1.	None

Equality Impact Assessment	
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out?	Identified in Executive / Council report
Data Protection Impact Assessment	
Data Protection Impact Assessment Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out?	Identified in Executive / Council report
Other Background Documents - Equality Impact Assessment and Other Background documents available for inspection at:	
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None

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SUBJECT: EDUCATION CAPITAL PROGRAMME
DATE: 12 JULY 2018
RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER

SUMMARY:

This report, which is to be published on 9 July 2018, will be presented to Cabinet on 17 July 2018 for decision.

The report outlines the proposed programme for the delivery of 1,500 additional secondary school places in the Central Planning Region within the city including a proposal for a new 6 Form entry (FE) 900 place secondary school and 600 additional places through expanding existing schools in the Central Planning region. The programme of works also allows for the provision of a new primary school on the current St. Marks Primary School site.

This report provides details on the options that are being considered and seeks approval to go out to formal consultation in order to finalise the overall programme of works.

BACKGROUND and BRIEFING DETAILS:

1. A copy of the Cabinet report and associated appendices which provide full details of the options for Secondary School Expansion will be published on 9 July 2018.
2. Pre-statutory consultation undertaken to date has included Head Teachers from Secondary Schools, Schools Forum and the C of E Diocese of Winchester and Portsmouth. All consultation at this stage is prior to statutory public consultation. The report seeks delegated approval to the Service Director – Children & Families to enter into (or continue where relevant) and conclude discussions with relevant stakeholders.
3. Further, the report seeks approval for the commencement of statutory consultation on the proposals and options detailed in the Cabinet report.
4. There are four options considered:
 - Option 1 – Do nothing
 - Option 2 – Expansion only strategy
 - Option 3 – New build (1500 places)
 - Option 4 – Expansion & new build (Recommended)These are summarised in the Cabinet report.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:

Financial

5. The Secondary Schools Expansion scheme was added to Education and Children's Services capital programme in February 2018 and totalled £67.45M. Following

BRIEFING PAPER

further analysis of need and refinement of options, the current expected cost of the programme is £48.86M. Full details are included in the Cabinet report.

6. The Service Director – Finance & Commercialisation has delegated authority to vary the Secondary School Expansion scheme within the Education Capital Programme in response to any change in requirements around the specification of the projects following consultation within the approved overall funding of the scheme. Any change in the overall value of the scheme will be reported to Cabinet and Council as relevant when the final scheme has been designed and costed.

Property / Other

7. This information is outlined in the Cabinet report.

Legal

8. There is a statutory duty placed on local authorities to provide sufficient school places as set out in s.14(1) of the Education Act 1996.
9. Full details of the legal implications are detailed in the Cabinet report.

Risk Management Implications

10. A full time Programme Manager will be required to oversee the outcomes from the programme; along with Programme Management Office, (PMO) support; Communications, Legal and Finance support.
Programme Management methodology will directed by the PMO.
A Programme Board will meet monthly and will receive full project budget reports and highlight reports for all projects in order to continuously manage and monitor the risks associated with costs and timescales throughout the programme. Representation on the Board shall be at Service Lead level.
11. Risks will be captured in a risk and issue log and will be continuously monitored and evaluated by the Programme Board throughout the programme. All risks will have a unique ID, an owner and detailed mitigation strategies to either minimise the impact of the risk or eradicate it is practicable. The collective and continuous management of risk by the Programme Board ensures optimistic bias is addressed and provides a robust strategy.
12. Further Details are provided in the Cabinet report.

Policy

13. This information is outlined in the Cabinet report.

Appendices/Supporting Information:

Report and appendices to be published on 9 July 2018

Further Information Available From:

Name:	Paul Atkins, Education Capital Programme Manager
Tel:	07595 636744
E-mail:	paul.atkins@southampton.gov.uk

BRIEFING PAPER

SUBJECT: FUTURE OF STRATEGIC SERVICES PARTNERSHIP WITH CAPITA
DATE: 12 JULY 2018
RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER**SUMMARY:**

This report, which is to be published on 10 July 2018, will be presented to Council on 18 July 2018 for decision. The expectation is that the report to Council, and associated appendices, will be exempt from publication by virtue of the Council's Access to Information Procedure Rules as contained in the Constitution particularly as it is likely to contain:

- Information relating to the financial or business affairs of any particular person (including the authority holding that information) (paragraph 3)
- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings (paragraph 5)
- Information which is subject to any obligation of confidentiality (paragraph 7A)

If the content of the Council report were to be treated as a public document it would reveal information that is both commercially sensitive and detrimental to the business affairs of the Council.

BACKGROUND and BRIEFING DETAILS:

1. A copy of the Council report and appendices will be published on 10 July 2018.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**Financial**

2. This information will be outlined in the Council report.

Property / Other

3. This information will be outlined in the Council report.

Legal

4. This information will be outlined in the Council report.

Policy

5. This information will be outlined in the Council report.

Appendices/Supporting Information:

Report and appendices to be published on 10 July 2018. The expectation is that the report to Council, and associated appendices, will be exempt from publication.

Further Information Available From: **Name:** James Strachan
Tel: 023 8083 3436
E-mail: james.strachan@southampton.gov.uk

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BRIEFING PAPER

SUBJECT: LOCAL AUTHORITY TRADING COMPANY FOR SOME COUNCIL SERVICES
DATE: 12 JULY 2018
RECIPIENT: OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE

THIS IS NOT A DECISION PAPER**SUMMARY:**

This report, which is to be published on 10 July 2018, will be presented to Council on 18 July 2018 for decision.

BACKGROUND and BRIEFING DETAILS:

1. A copy of the Council Report and associated appendices will be published on 10 July 2018.

RESOURCE/POLICY/FINANCIAL/LEGAL IMPLICATIONS:**Financial**

2. This information will be outlined in the Council report.

Property / Other

3. This information will be outlined in the Council report.

Legal

4. This information will be outlined in the Council report.

Policy

5. This information will be outlined in the Council report.

Appendices/Supporting Information:

Report and appendices to be published on 10 July 2018

Further Information Available From: **Name:** Richard Crouch
Tel: 023 8083 3360
E-mail: richard.crouch@southampton.gov.uk

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DECISION-MAKER:	OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE		
SUBJECT:	THE FUTURE OF WORK IN SOUTHAMPTON - SCRUTINY INQUIRY TERMS OF REFERENCE		
DATE OF DECISION:	12 JULY 2018		
REPORT OF:	SERVICE DIRECTOR – LEGAL AND GOVERNANCE		
<u>CONTACT DETAILS</u>			
AUTHOR:	Name:	Mark Pirnie	Tel: 023 8083 3886
	E-mail:	Mark.pirnie@southampton.gov.uk	
Director	Name:	Richard Ivory	Tel: 023 8083 2794
	E-mail:	Richard.ivory@southampton.gov.uk	
STATEMENT OF CONFIDENTIALITY			
None			
BRIEF SUMMARY			
It is the role of the Overview and Scrutiny Management Committee (OSMC) to determine the scrutiny inquiry programme. This report requests that the OSMC agrees the terms of reference for a scrutiny inquiry looking at the future of work in Southampton.			
RECOMMENDATIONS:			
	(i)	That the Committee consider and approve the draft terms of reference for the scrutiny inquiry attached as Appendix 1.	
	(ii)	That authority is delegated to the Service Director - Legal and Governance, in consultation with the Chair of the Scrutiny Inquiry Panel, to finalise the inquiry plan.	
REASONS FOR REPORT RECOMMENDATIONS			
1.	To enable the Scrutiny Inquiry Panel to commence the scrutiny inquiry.		
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED			
2.	None.		
DETAIL (Including consultation carried out)			
3.	The job market will look very different in 2030. Advances in ‘smart automation’, the combination of Artificial Intelligence (AI), robotics and other digital technologies, have the potential to bring great benefits to the economy by boosting productivity and creating new and better products and services.		
4.	New automation technologies will create totally new jobs in the digital technology area and, through productivity gains, will support additional jobs of existing kinds, primarily in services sectors that are less easy to automate.		
5.	However, analysis suggests that up to 30% of UK jobs could potentially be at high risk of automation by the early 2030s. The risks appear highest in sectors such as transportation and storage (56%), manufacturing (46%) and		

	wholesale and retail (44%), but lower in sectors like health and social work (17%). Analysis identifies that 21.9% of jobs in Southampton are in occupations that are very likely to decline by 2030.	
6.	Given the importance of the issue and the potential impact of 'smart automation' on the Southampton economy, the Chair of the OSMC recommended a review that considers the future of work in Southampton as an appropriate subject for a scrutiny inquiry.	
7.	Attached as Appendix 1 are the draft terms of reference for the inquiry, developed in consultation with the Chair and Council officers. Members are invited to comment on the document and suggest amendments.	
8.	The outline inquiry plan is still in development and will be subject to the availability of consultees and needs to be flexible to enable the inquiry to respond to developments. It is therefore recommended that authority is delegated to the Service Director – Legal and Governance, in consultation with the Chair of the Scrutiny Inquiry Panel, to finalise the inquiry plan.	
9.	The final report and recommendations of the Scrutiny Inquiry Panel will be considered by the OSMC prior to Cabinet to ensure that the review has met the agreed outline terms of reference set by this Committee.	
RESOURCE IMPLICATIONS		
<u>Capital/Revenue</u>		
10.	There are no additional financial implications arising from the approval of the recommendations.	
<u>Property/Other</u>		
11.	None.	
LEGAL IMPLICATIONS		
<u>Statutory power to undertake proposals in the report:</u>		
12.	The duty to undertake overview and scrutiny is set out in Part 1A Section 9 of the Local Government Act 2000.	
<u>Other Legal Implications:</u>		
13.	None	
POLICY FRAMEWORK IMPLICATIONS		
14.	None	
KEY DECISION		No
WARDS/COMMUNITIES AFFECTED:		None directly as a result of this report
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	The future of work in Southampton – Scrutiny Inquiry Draft Terms of Reference	

Documents In Members' Rooms		
1.	None	
Equality Impact Assessment		
Do the implications/subject of the report require an Equality and Safety Impact Assessments (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Data Protection Impact Assessment Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out?		No
Other Background Documents		
Equality Impact Assessment and Other Background documents available for inspection at:		
Title of Background Paper(s)		Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)
1.	None	

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The Future of Work in Southampton Draft Terms of Reference and Inquiry Plan

1. Scrutiny Panel membership:

- a. Councillor
- b. Councillor
- c. Councillor
- d. Councillor
- e. Councillor
- f. Councillor
- g. Councillor

2. Purpose:

To consider how Southampton can maximise the opportunities created by artificial intelligence, automation and technological changes whilst seeking to mitigate the potential disruption to the labour market.

3. Background:

- Artificial intelligence (AI), robotics and other forms of ‘smart automation’ are advancing at a rapid pace and have the potential to bring great benefits to the economy.
- It has been estimated that UK GDP will be up to 10.3% higher in 2030 as a result of AI – the equivalent of an additional £232bn – making it one of the biggest commercial opportunities in today’s economy.
- New automation technologies in areas like AI and robotics will also create some totally new jobs in the digital technology area and, through productivity gains, will support additional jobs, primarily in services sectors that are less easy to automate.
- However, smart automation could also produce a lot of disruption, not least to the jobs market. Analysis suggests that up to 30% of UK jobs could potentially be at high risk of automation by the early 2030s.
- The risks appear highest in sectors such as transportation and storage (56%), manufacturing (46%) and wholesale and retail (44%), but lower in sectors like health and social work (17%). Analysis identifies that 21.9% of jobs in Southampton are in occupations that are very likely to decline by 2030.

4. Objectives:

- a) To develop understanding of the potential opportunities and risks to the Southampton economy generated by smart automation.
- b) To consider the existing plans and proposals in place to maximise the opportunities and mitigate the risks in Southampton.
- c) To identify what is being done elsewhere to prepare economies for the impact of smart automation.
- d) To identify what initiatives could be introduced in Southampton to upgrade the skills mix of the workforce, support digital sectors that can generate new jobs, target new opportunities and seek to ensure that the benefits of this technological revolution are felt by all across the city.

5. Methodology:

- a) Undertake desktop research
- b) Seek stakeholder views
- c) Identify best practice
- d) Seek views of experts

6. Proposed Timetable:

To be added.

7. Draft Inquiry Plan

This needs to be developed. Initial thoughts are that the inquiry will be conducted over 5 or 6 meetings starting in August or September 2018. The exact number of meetings required, the themes for each meeting and the potential consultees is in development. An update will be provide to the OSMC at the 12 July meeting.